



## Let's get Bossy ...

Following the recent Bosses Day celebrations, this newsletter highlights aspects of running your own business. The internet offers much advice on running a successful business and how to be a good boss. But no matter how skilled you are, there will always be a time when professional legal advice is the best solution. Not only do we at Pincus Matz offer you support in commercial matters, but we do so with a personal and practical approach – because we remain **SERIOUS ABOUT LAW – PASSIONATE ABOUT PEOPLE!**

**YOU ARE THE BOSS NOW WHAT ?**



## SPOIL LIKE A BOSS



The partners of Pincus Matz were the target of some yummy treats on Bosses Day. To our staff we say a big thank you –not only for the delicious cupcakes and scones, but also because we value you. We value your efforts, your hard work, your smiles, your input and enthusiasm. We acknowledge that Pincus Matz would not be the firm it is today, without the exceptional team effort we have.

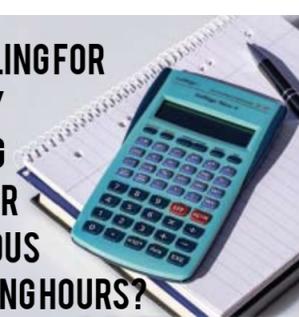


### Your business is our business

At Pincus Matz we make your business, our business. Knowing the ins and outs of how your enterprise operates is essential for us to solve any problems you may have, currently or in the future. We specialise in the following matters:

- The buying and selling of businesses
- The setting up of business entities
- Resolving disputes between partners, business associates and competitors
- The flotation or acquisition of companies and close corporations
- The drafting of commercial and residential leases
- The drafting of agreements between natural persons and legal entities
- The drafting of partnership, membership and shareholder agreements
- The checking of contracts
- The drafting of distribution agreements, confidentiality agreements and agreements covering the full spectrum of economic endeavour.

### IS CALLING FOR MONEY TAKING UP YOUR PRECIOUS WORKING HOURS?



Cash flow is still the biggest single factor as to why most businesses fail, so we understand why you need to chase money that is overdue. But there is no need for you to lose focus of your core business. Our collections department has effective systems in place, and is eager to get your money for you. So let us take the pressure off you, while you keep doing what you do best. We can help with the recovery of outstanding debt in respect of:

- Sectional title levies and home owner's association levies
  - Unpaid debts
  - Arrear school fees
  - Payment for goods sold and delivered
  - Payment for services rendered
  - Unpaid loans
  - Unpaid car instalments
  - Default payments on hire purchase agreements
  - Arrear rental
- Give Pincus Matz a call today.



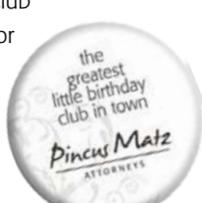
## A New Smile joins our Office

Meet Tasneem Rorich who has joined the Pincus Matz family in the Collections Department.

My career as a legal secretary started in year 2011 and as such I gained comprehensive experience in Family Law and Debt Collection. My fervour for law started when I exposed to the actual practice of law. I am passionate about helping people resolve their problems or disputes. My goal is to obtain an LLB degree which will enable me to go that extra mile in assisting others and also gain more experience in law. In my spare time I enjoy hiking, reading and spending time with my family.

## Meeting away from the Office

In September, The Greatest Little Birthday Club in Town hosted a breakfast at the Open Door Restaurant at Constantia Uitsig. From the feedback we have received, it is clear that our guests enjoyed the occasion as much as we did! Remember to visit our Facebook page for more photos.



## Staff Matters

... it really does!

Great employees make a great business. At Pincus Matz we value the contribution made by everyone on our team. We believe that some time together in a relaxed environment builds better understanding. So in keeping with our cultural theme this year, our boardroom staff lunch in September celebrated South African traditions, and in October we enjoyed some Spanish Fiesta Fun. You will find more photos on Facebook.



## Office Birthdays

Our very best wishes go to our staff members who recently celebrated their birthdays: Kirsten Pearce on 6 September, Veronica Moses on 7 October, and Mari Botma on 9 October. May the years ahead bring you much joy both at work and at home.



## So you want to be the Boss ...

There is no doubt that South Africa needs entrepreneurs. But how do you go about starting a business?

**SUPPORT:** The Small Enterprise Development Agency (Seda) provides business development and support services for small enterprises. Seda will give you all the information you need to start a business, including how to write a business plan, and once you have a business, to grow it.

**FUNDING:** The Department of Labour has useful tips for self-employment. Funding for various types of businesses is available through the Industrial Development Corporation or the Department of Trade and Industry's Government Investment Incentives.

**REGISTERING A BUSINESS:** The South Africa Government Services website has information on registering a business in all official languages.

[www.gov.za/issues/starting-your-own-business-0](http://www.gov.za/issues/starting-your-own-business-0)

## EMAIL SNIPPETS

It is with much appreciation that I express my gratitude in the professional manner in which your conveyancers managed the selling of our property. You handled each call, each question via an e-mail or Whatsapp to the point. Your responses were excellent and you were polite when we came to sign at your offices – offering clear explanations, you kept in line with the given time frames, and advised us on the progress of the sale. I would proudly recommend your outstanding service.  
*Debra Harper*

Thank you for a really lovely Birthday Club Breakfast at the Open Door at Constantia Uitsig. It was great to be among wonderful friends and fellow colleagues. Your company is always friendly and relaxed and conversations flowed so, so easily. It was good to meet a few new faces too. I look forward to next time.  
*Brent Farrell*

Just a short note to say thank you for the breakfast – I really enjoyed it. Most importantly, I enjoyed the company.  
*Malcolm Clark*



Thank you for the wonderful breakfast celebration in such a peaceful environment with a wonderful group of people. The food and conversation was good.  
*Charles and Charmaine Dickson*